Harvard HAND’s America Counts Application

Phillips Brooks House, 3rd floor -- Harvard Yard
Cambridge, MA 02138
Contact: Sarun Charumilind (charumil@fas.harvard.edu)
Phone: (617) 496-4171 -- Fax: (617) 496-8110

Harvard HAND’s America Counts is a math tutoring program that aims to improve performance in and increase the enthusiasm of 3rd, 4th, and 5th grade students for mathematics.

America Counts math tutors will work with students in classrooms and afterschool Learning Centers, for at least 1½ hours a week. Tutors must attend an initial 2-hour training session prior to placement, two 2-hour trainings throughout the year, and one reflection session per semester.

Harvard HAND’s America Counts host sites include four HAND Cambridge elementary schools: Harrington, Haggerty, Fletcher/Maynard (New School), and Fitzgerald. Your placement will be determined by your preferences and schedule and the needs of our partner schools.

Name: ________________________________
House/Dorm: _______________________
E-mail: ___________________________  Phone: _______________________
Campus Address: ________________________________
Permanent Legal Address:
_________________________________________________________________
Harvard ID Number: ________________________________
Year: (1st) __________  (Soph.) __________  (Jr.) ___________  (Sr.) _______

Both Work Study and non-Work Study-eligible tutors are needed and welcome. Find out if you are Work Study-eligible at the Student Employment Office, and if so, pick up the necessary Work Study paperwork there.

___ Yes, I am work-study eligible and will be submitting time cards.
___ No, I will not be submitting time cards.
• How did you hear about Harvard HAND’s America Counts Tutoring?

• Why are you interested in becoming a Math Tutor?

• Do you have any prior experience in tutoring, working with children or teaching? (These are not required.)

• Do you speak any other languages?

• Is there anything else you would like us to know about your interest in math or this program?

Placement Information

• I am available:
  ___ Mornings (9:00 a.m.-12:00)  ___ Early afternoon (1:00-2:30 p.m.)
  ___ After school (2:30-4:30 p.m.)

• I prefer to work in:
  ___ Classrooms  ___ Afterschool Learning Centers

• How many hours per week will you commit to Harvard HAND’s America Counts program?
  _________ / week.

Note: Because you will be working with children, who quickly form strong attachments to volunteers, it is important that you commit to this program for two semesters.
Harvard HAND’s America Counts Contract

As an America Counts Tutor, I agree to:

- Two hours of training in October, prior to placement in a school
- An additional two hours of training in December and March
- Weekly tutoring sessions
- Two semesters of tutoring
- Compliance with Learning Center and school regulations
- Sign this tutor contract
- Turn in accurate reports on hours spent in training, tutoring, or preparation
- Email weekly check-ins regarding your tutoring experience.

Additionally, for the safety of the children in the program, we require all program participants to complete a CORI (Criminal Offense Record Investigation) form. Cambridge Schools also require all tutors to have a TB test.

Signature ___________________________ Date ___________________________